



BENWICK PARISH COUNCIL

Tel: 07471344070 email: benwickparishcouncil.clerk@gmail.com

Clerk: Mrs. A Barnes

To the Members of the Council

25 November 2025

You are hereby summoned to attend a meeting of Benwick Parish Council for the purpose of transacting the following business.

On Monday 1 December at 19:30

At the village hall (Church room), High Street, Benwick PE15 0XG (///office.satellite.rivals)

Members of the public and press are welcome to attend

Yours truly

Abbey Barnes

Mrs. A Barnes

Clerk/Proper Officer

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All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

Please note all meetings will be recorded for the purpose of assistance the minute taking only.

132/25-26	Apologies for absence To record any apologies for absence sent in advance of the meeting.	
133/25-26	Declarations of Interest Councillors to declare any interests in respect of any item to be discussed at this meeting: a) Disclosable Pecuniary Interest b) Non-Pecuniary Interest c) Sensitive Pecuniary Interest.	
134/25-26	Public participation An opportunity for members of the public to speak to the council.	
135/25-26	Confirmation of Minutes Approve and sign the Minutes of the Council Meeting held on Monday 3 November 2025.	
136/25-26	County & District Councillors Reports No reports received.	
137/25-26	Action Log To review and update the log of actions from previous meetings.	
138/25-26	Highways matters Discuss and agree any Highways related matters arising, including: a) Vehicles on the bank towards Caton's bridge b) Highways Maintenance Schemes Asset Data Strategy c) MVAS speed sign feedback from residents	
139/25-26	Cemetery and September Gardens Council to discuss and agree any actions required for the Cemetery and September Gardens.	
140/25-26	CAPALC Councillor Representative Discuss and agree a Councillor representative for the council with Cambridgeshire and Peterborough Association of Local Councils (CAPALC).	
141/25-26	Assertion 10 requirement – IT policy Review and approve / agree amendments to the council IT policy, created using the NALC template.	
142/25-26	Benwick Parish Council Annual Donation a) Review applications for the annual council donation award in line with the council's donation policy. b) Agree donations to be awarded, for payment in March 2026.	
143/25-26	Clerk's report and requests Please see Clerk's report for December 2025.	

144/25-26	Income & Expenditure			
	a) Members to consider and approve the following accounts for payment.			
	N Power	Account temporarily deactivated (Npower error)	£	0.00
		Sub-total pre-authorised by Council	£	0.00
	Salaries and Expenses	Clerk's salary and expenses November 2025	£	548.66
	ID Verde	Cemetery Maintenance November 2025	£	252.00
	Middle Level IDB	Agricultural drainage rates 2025/26	£	178.67
	March West IDB	Agricultural drainage rates 2025/26	£	86.83
		Subtotal to authorise for payment now	£	1066.16
		TOTAL EXPENDITURE AUTHORISED	£	1066.16
	b) Clerk to report on the November 2025 bank reconciliation.			
145/25-26	Correspondence			
	a) Fenland District Council (FDC) Press Release (email 10/11/25)			
	b) FDC Hate Crime Champions (email 10/11/25)			
	c) National Association of Local Councils (NALC) Chief Executive's Bulletin (emails 10/11/25, 17/11/25, 25/11/25)			
	d) Combined Authority Members Newsletter (email 10/11/25)			
	e) Cambridgeshire County Council (CCC) Local Government Reorganisation Update (email 19/10/25)			
	f) Npower account (email 10/11/25)			
	g) Cambridgeshire Fens Perspectives Workshops (email 10/11/25)			
	h) Cambridgeshire Community Foundation Grants Bulletin (email 10/11/25)			
	i) Doddington Diary November (email 10/11/25)			
	j) Cambridgeshire ACRE Staying in Touch (email 10/11/25)			
146/25-26	Planning			
	There are no planning applications for the council to review at this meeting.			
147/25-26	Biodiversity and Habitat Initiatives			
	Discuss and agree any biodiversity actions / initiatives.			
148/25-26	Agenda Items/Next Meeting			
	Agree the date of the next Parish Council meeting proposed to be Monday 5 January 2026. Items to be included on agenda should be with the Clerk by Monday 22 December 2025.			