



# BENWICK PARISH COUNCIL

Tel: 07471344070 email: benwickparishcouncil.clerk@gmail.com

Clerk: Mrs. A Barnes

To the Members of the Council

30 December 2025

You are hereby summoned to attend a meeting of Benwick Parish Council for the purpose of transacting the following business.

**On Monday 5 January at 19:30**

**At the village hall (Church room), High Street, Benwick PE15 0XG (///office.satellite.rivals)**

**Members of the public and press are welcome to attend**

Yours truly

*Abbey Barnes*

Mrs. A Barnes

Clerk/Proper Officer

.....  
All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

**Please note all meetings will be recorded for the purpose of assistance the minute taking only.**

149/25-26	<b>Apologies for absence</b> To record any apologies for absence sent in advance of the meeting.			
150/25-26	<b>Declarations of Interest</b> Councillors to declare any interests in respect of any item to be discussed at this meeting: a) Disclosable Pecuniary Interest b) Non-Pecuniary Interest c) Sensitive Pecuniary Interest.			
151/25-26	<b>Public participation</b> An opportunity for members of the public to speak to the council.			
152/25-26	<b>Confirmation of Minutes</b> Approve and sign the Minutes of the Council Meeting held on Monday 1 December 2025.			
153/25-26	<b>County &amp; District Councillors Reports</b> No reports received.			
154/25-26	<b>Action Log</b> To review and update the log of actions from previous meetings.			
155/25-26	<b>Highways matters</b> Discuss and agree any Highways related matters arising.			
156/25-26	<b>Cemetery and September Gardens</b> Council to discuss and agree any actions required for the Cemetery and September Gardens.			
157/25-26	<b>Assertion 10 requirement – IT policy</b> Review and decide on approval of the revised draft IT policy.			
158/25-26	<b>Clerk's report and requests</b> No report this month.			
159/25-26	<b>Income &amp; Expenditure</b> a) Members to consider and approve the following accounts for payment.			
	N Power	Electricity consumption 01/11/25 – 30/11/25 (direct debit payment)	£ 178.96	
		<b>Sub-total pre-authorised by Council</b>	<b>£ 178.96</b>	
	Salaries and Expenses	Clerk's salary and expenses November 2025	£ 685.40	
	ID Verde	Cemetery maintenance December 2025	£ 273.00	
	Verges Contractor	Verges maintenance October – December 2025	£ 250.00	
	Cambs ACRE	Membership renewal fee	£ 74.50	
	SLCC	Membership renewal fee	£ 170.00	
		<b>Subtotal to authorise for payment now</b>	<b>£ 1452.90</b>	
		<b>TOTAL EXPENDITURE AUTHORISED</b>	<b>£ 1631.86</b>	
	b) Clerk to report on the December 2025 bank reconciliation.			

160/25-26	<b>Q3 Budget review</b> a) Review council income and expenditure from 01/04/2025 – 31/12/2025. b) Agree any actions required	
161/25-26	<b>2026/27 Budget Setting</b> a) Review the proposed parish council budget for 2026/27. Clerk to highlight discussion from budget working group meeting on 16/12/25. b) Approve the expenditure lines c) Accept the budget forecasts d) Approve the general reserves to be at 100% of necessary expenditure e) Approve a precept amount f) Approve the itemized and general reserve levels	
162/25-26	<b>Correspondence</b> a) Fenland District Council (FDC) Press Release (email 10/12/25) b) FDC Festive wishes (email 07/12/25) c) National Association of Local Councils (NALC) Chief Executive's Bulletin (emails 13/12/25) d) Combined Authority Members Newsletter (email 07/12/25) e) Cambridgeshire County Council (CCC) Local Government Reorganisation Update (email 07/12/25) f) CCC Cambridgeshire Matters (email 07/12/25) g) Cambridgeshire ACRE Staying in Touch (email 07/12/25) h) SLCC CAB Bursary Application (email 10/12/25)	
163/25-26	<b>Planning</b> There are no planning applications for the council to review at this meeting.	
164/25-26	<b>Biodiversity and Habitat Initiatives</b> Discuss and agree any biodiversity actions / initiatives.	
165/25-26	<b>Agenda Items/Next Meeting</b> Agree the date of the next Parish Council meeting proposed to be Monday 2 February 2026. Items to be included on agenda should be with the Clerk by Monday 26 January 2026.	