



BENWICK PARISH COUNCIL

7 Fisher Close, Ramsey St Marys, Huntingdon, Cambridgeshire PE26 2RZ
Tel: 07471344070 email: benwickparishcouncil.clerk@gmail.com
Clerk: Mrs. A Barnes

To the Members of the Council

02 July 2024

You are hereby summoned to attend a meeting of Benwick Parish Council for the purpose of transacting the following business.

On Monday 8 July 2024 at 19:30

At the village hall (Church Annex), High Street, Benwick PE15 0XG (///office.satellite.rivals)

Members of the public and press are welcome to attend

Yours truly

Abbey Barnes

Mrs. A Barnes
Clerk/Proper Officer

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All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

Please note all meetings will be recorded for the purpose of assistance the minute taking only.

062/24-25	Apologies for absence Cllr Chapman has sent apologies for both this meeting and the meeting on Monday 5 August.	
063/24-25	Declarations of Interest Councillors to declare any interests in respect of any item to be discussed at this meeting:- a) Disclosable Pecuniary Interest b) Non-Pecuniary Interest c) Sensitive Pecuniary Interest	
064/24-25	Public time An opportunity for members of the public to speak to the council.	
065/24-25	Annual Governance and Accountability Return (AGAR) 2023/24 Clerk to update on the AGAR and audit process for 2023/24. Amendment to AGAR form for council approval.	
066/24-25	Confirmation of Minutes Approve and sign the Minutes of the Council Meeting held on 3 June 2024.	
067/24-25	Action Log To review and update the log of actions from previous meetings.	
068/24-25	County & District Councillors Reports No reports received.	
069/24-25	Defibrillators To discuss and agree any actions with regard to defibrillator units.	
070/24-25	Village Hall Update from Cllr Ablewhite.	
071/24-25	Community Lounge Update from Cllr Lowry. Discuss and agree insurance arrangements for the Community Lounge and Community Fridge.	
072/24-25	Highways matters Update on MVAS operation from Cllr Ablewhite.	
073/24-25	Cemetery and September Gardens To discuss and agree any actions required for the Cemetery and September Gardens, including: - Maintenance of allotments - Meeting of allotment tenants	

074/24-25	Traffic Management for Community Events Training Discuss and agree the requirement for traffic management training being offered by Cambridgeshire County Council (CCC).		
075/24-25	Cambridgeshire County Council (CCC) Weed Control Strategy Discuss and agree the review of CCC Highways Operational Standards in relation to weed management.		
076/24-25	Civic Reception Discuss and agree attendance at the Chairman of Fenland District Council's Civic Reception on Friday 6 September 2024.		
077/24-25	Cambridge and Counties Bank – Change to terms and conditions To discuss and approve the changes to the Cambridge and Counties Bank terms and conditions effective from Thursday 1 August 2024.		
078/24-25	The Pound To discuss any actions in relation to The Pound, including: - Use of the area - Maintenance		
079/24-25	Turf Fen Charity Update on the Turf Fen charity funding and projects.		
080/24-25	Verge maintenance contract Discuss and agree any actions in relation to the verge maintenance contract.		
081/24-25	Clerk's report and requests To discuss and approve CiLCA training and training provider for autumn 2024. Update the council on the ICCM cemetery of the Year Awards.		
082/24-25	Income & Expenditure a) Members to consider and approve the following accounts for payment.		
	Npower	Electricity Invoice for May 2024 - DD paid 19/06/2024 Sub-total pre-authorised by Council	£ 131.74 £ 131.74
	Wave	Water bill 12/12/23-26/06/24	£ 97.53
	HHA Grounds Maint.	June 2024 Cemetery Maintenance	£ 419.87
	Chess ICT Ltd	Website hosting charges 01/06/24-31/05/25	£ 98.14
	Zurich	Insurance (policy period 19/06/24-18/06/25)	£ 1037.96
	N Oliver	Verge maintenance April-June 2024	£ 185.00
	Defib World	3x sets replacement defibrillator pads	£ 200.59
	Defib World	2x AED starter kits	£ 19.39
	A Barnes	Expenses & salary	£ 446.51
	S Lowry	Community Lounge reimbursement	£ 339.98
	S Lowry	Community Lounge reimbursement	£ 492.82
	S Lowry	Community Lounge reimbursement	£ 437.00
	S Lowry	Community Lounge float advance July 24	£ 50.00
		Subtotal to authorise for payment now	£ 3824.79
		TOTAL EXPENDITURE AUTHORISED	£ 3956.53
	b) Clerk to report on the June bank balances and reconciliation statement		
083/24-25	Correspondence a) Rural Services Network Bulletin (emails 11/06/24, 11/06/24, 19/06/24, 26/06/24, 02/07/24) b) FDC Press release (emails 11/06/24, 12/06/24, 19/06/24) c) FDC Pre-Election guidance (email 11/06/24) d) FDC Safe Car Wash App (email 12/06/24) e) NALC Chief Executive's Bulletin (emails 11/06/24, 12/06/24, 19/06/24) f) NALC Star Council awards (email 11/06/24) g) CCC Street works TTRO24-795 (email 19/06/24) h) CCC Street works TTRO24-1036 (email 26/06/24) i) CCC Highways Events Calendar July (email 01/07/24) j) NALC Advice on the Pre-Election period (email 11/06/24) k) FDC Pre-election guidance (email 11/06/24) l) ICCM Cemetery of the Year (email 12/06/24) m) FDC Member Services Safe Car Wash App (email 12/06/24) n) Cambridgeshire Matters (email 11/06/24) o) Improved bus routes (email 11/06/24) p) Cemetery of the year (email 12/06/24) q) Benwick in Bloom (emails 19/06/24, 22/06/24) r) Doddington Diary (email 01/07/24)		

084/24-25	Planning No planning applications received for this meeting.	
085/24-25	Biodiversity and Habitat Initiatives To discuss and agree any biodiversity and habitat actions required.	
086/24-25	Agenda Items/Next Meeting - to agree the date of the next Parish Council meeting proposed to be Monday 5 August 2024. Items to be included on agenda should be with the Clerk by Monday 29 July 2024.	