



# BENWICK PARISH COUNCIL

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Clerk: Mrs. A Barnes

To the Members of the Council

25 February 2025

You are hereby summoned to attend a meeting of Benwick Parish Council for the purpose of transacting the following business.

**On Monday 3 March at 19:30**

**At the village hall (Church Annex), High Street, Benwick PE15 0XG (///office.satellite.rivals)**

**Members of the public and press are welcome to attend**

Yours truly

*Abbey Barnes*

Mrs. A Barnes

Clerk/Proper Officer

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All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

**Please note all meetings will be recorded for the purpose of assistance the minute taking only.**

223/24-25	<b>Apologies for absence</b> To record any apologies for absence sent in advance of the meeting.	
224/24-25	<b>Declarations of Interest</b> Councillors to declare any interests in respect of any item to be discussed at this meeting: a) Disclosable Pecuniary Interest b) Non-Pecuniary Interest c) Sensitive Pecuniary Interest	
225/24-25	<b>Public participation</b> An opportunity for members of the public to speak to the council.	
226/24-25	<b>Confirmation of Minutes</b> Approve and sign the Minutes of the Council Meeting held on Monday 3 February 2025.	
227/24-25	<b>County &amp; District Councillors Reports</b> No reports received.	
228/24-25	<b>Action Log</b> To review and update the log of actions from previous meetings.	
229/24-25	<b>Defibrillators</b> To discuss and agree any actions with regard to defibrillator units.	
230/24-25	<b>Community Lounge</b> Update from Cllr Lowry. Discuss and approve the additional Cambs ACRE grant offer, deadline 03/03/25.	
231/24-25	<b>Highways matters</b> To discuss and agree any Highways related matters including: - Community Speedwatch initiative	
232/24-25	<b>Cemetery and September Gardens</b> To discuss and agree any actions required for the Cemetery and September Gardens.	
233/24-25	<b>Clerk's report and requests</b> Please see Clerk's report for February 2025.	
234/24-25	<b>Donations</b> To review applications received and approve one for payment of a parish council donation.	
235/24-25	<b>Asset Register</b> To review and approve the asset register.	
236/24-25	<b>Policy reviews</b> To review, discuss amendments to and approve the following policies: - Information retention policy	

<b>237/24-25</b>	<b>Income &amp; Expenditure</b>			
	a) Members to consider and approve the following accounts for payment.			
	Electricity supplier	Electricity Invoice for January 2025 - DD paid 19/02/2025	£ 185.70	
		<b>Sub-total pre-authorized by Council</b>	<b>£ 185.70</b>	
	Cemetery contractor	February 2025 Cemetery Maintenance	£ 419.87	
	Donations	As agreed in item 234/24-25	£ 200.00	
	MVAS Radar Supplier	Radar speed sign with solar panel	£ 3107.99	
	Salaries and Expenses	Salary and expenses February 2025	£ 562.22	
	Community Lounge	Community Lounge reimbursement February 2025	£ 17.80	
		Community Lounge advance March 2025	£ 100.00	
		<b>Subtotal to authorise for payment now</b>	<b>£ 4407.88</b>	
		<b>TOTAL EXPENDITURE AUTHORISED</b>	<b>£ 4593.58</b>	
	b) Clerk to report on the February 2025 bank balances and reconciliation statement.			
<b>238/24-25</b>	<b>Correspondence</b>			
	a) Rural Services Network Bulletin (emails 06/02/25, 17/02/25, 25/02/25)			
	b) Fenland District Council (FDC) Press Release (emails 17/02/25, 24/02/25)			
	c) FDC Town and Parish Council Briefing (email 17/02/25)			
	d) National Association of Local Councils (NALC) Chief Executive's Bulletin (emails 06/02/25, 24/02/25)			
	e) FDC Planning Enforcement (email 06/02/25)			
	f) CCC Cambridgeshire Matters (email 06/02/25)			
	g) Mayoral Decision Notice - Bus Franchising (17/02/25)			
	h) SLCC News Bulletin (email 24/02/25)			
	i) MP Stephen Barclay letter (email 24/02/25)			
<b>239/24-25</b>	<b>Planning</b>			
	There are no planning applications for the council to consider at this meeting.			
<b>240/24-25</b>	<b>Biodiversity and Habitat Initiatives</b>			
	Discuss and agree any biodiversity actions / initiatives.			
<b>241/24-25</b>	<b>Agenda Items/Next Meeting</b>			
	Agree the date of the next Parish Council meeting proposed to be Monday 7 April 2025. Items to be included on agenda should be with the Clerk by Monday 31 March 2025.			