



BENWICK PARISH COUNCIL

Tel: 07471344070 email: benwickparishcouncil.clerk@gmail.com
Clerk: Mrs. A Barnes

To the Members of the Council

29/01/2025

You are hereby summoned to attend a meeting of Benwick Parish Council for the purpose of transacting the following business.

On Monday 3 February at 19:30

At the village hall (Church Annex), High Street, Benwick PE15 0XG (///office.satellite.rivals)

Members of the public and press are welcome to attend

Yours truly

Abbey Barnes

Mrs. A Barnes

Clerk/Proper Officer

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All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

Please note all meetings will be recorded for the purpose of assistance the minute taking only.

204/24-25	Apologies for absence To record any apologies for absence sent in advance of the meeting.	
205/24-25	Declarations of Interest Councillors to declare any interests in respect of any item to be discussed at this meeting: a) Disclosable Pecuniary Interest b) Non-Pecuniary Interest c) Sensitive Pecuniary Interest	
206/24-25	Public participation An opportunity for members of the public to speak to the council.	
207/24-25	Confirmation of Minutes Approve and sign the Minutes of the Council Meeting held on Monday 6 January 2025.	
208/24-25	County & District Councillors Reports No reports received.	
209/24-25	Action Log To review and update the log of actions from previous meetings.	
210/24-25	Defibrillators To discuss and agree any actions with regard to defibrillator units.	
211/24-25	Community Lounge Update from Cllr Lowry.	
212/24-25	Highways matters To discuss and agree any Highways related matters, including: - Parish council streetlight electricity supply and current provider. - MVAS speed sign quotations.	
213/24-25	Cemetery and September Gardens To discuss and agree any actions required for the Cemetery and September Gardens.	
214/24-25	Clerk's report and requests Please see Clerk's report for January 2025.	
215/24-25	Internal Audit 2024/25 To appoint the auditor for the 2024/25 internal audit and complete the agreement of terms.	
216/24-25	Policy reviews To review, discuss amendments to and approve the following policies: - Complaints policy - Data protection policy	
217/24-25	Transition to .gov.uk To agree an appropriate date to switch to the new .gov.uk email accounts.	

218/24-25	Income & Expenditure			
	a) Members to consider and approve the following accounts for payment.			
	Electricity supplier	Electricity Invoice for December 2024 - DD paid /12/2024	£ 174.27	
		Sub-total pre-authorised by Council	£ 174.27	
	Cemetery contractor	January 2025 Cemetery Maintenance	£ 419.87	
	Water Supplier	Water invoice for 12/6/24 – 11/12/24	£ 44.54	
	Salaries and Expenses	Salary and expenses January 2025	£ 495.63	
	Community Lounge	Community Lounge reimbursement January 2025	£ 75.27	
		Community Lounge advance February 2025	£ 100.00	
		Subtotal to authorise for payment now	£ 1135.31	
		TOTAL EXPENDITURE AUTHORISED	£ 1309.58	
	b) Clerk to report on the January 2025 bank balances and reconciliation statement.			
219/24-25	Correspondence			
	a) Rural Services Network Bulletin (emails 11/01/25, 16/01/25, 29/01/25)			
	b) Fenland District Council (FDC) Press Release (emails 11/01/25 x2, 20/01/25, 27/01/25, 29/01/25)			
	c) FDC Fenland Sustainability Appraisal Scoping Report Consultation (email 29/01/25)			
	d) National Association of Local Councils (NALC) Chief Executive's Bulletin (emails 16/01/25, 27/01/25)			
	e) NALC Open Letter to Town and Parish Councils (email 11/01/25)			
	f) CAPALC January Bulletin (email 20/02/14)			
	g) NHS Integrated Care System Newsletter (email 11/01/25)			
	h) Cambs ACRE Royal Countryside Grant Fund (email 11/01/25)			
	i) English Devolution White Paper (email 11/01/25)			
	j) CCVS New Year New Opportunities (email 16/01/25)			
	k) Cambridgeshire Highways Surface Treatment Sites (email 20/01/25)			
220/24-25	Planning			
	There are no planning applications for the council to consider at this meeting.			
221/24-25	Biodiversity and Habitat Initiatives			
	Discuss and agree any biodiversity actions / initiatives.			
222/24-25	Agenda Items/Next Meeting			
	Agree the date of the next Parish Council meeting proposed to be Monday 3 March 2025. Items to be included on agenda should be with the Clerk by Monday 24 February 2025.			