



# BENWICK PARISH COUNCIL

Tel: 07471344070 email: benwickparishcouncil.clerk@gmail.com  
Clerk: Mrs. A Barnes

To the Members of the Council

02 January 2025

You are hereby summoned to attend a meeting of Benwick Parish Council for the purpose of transacting the following business.

**On Monday 6 January at 19:30**

**At the village hall (Church Annex), High Street, Benwick PE15 0XG (///office.satellite.rivals)**

**Members of the public and press are welcome to attend**

Yours truly

*Abbey Barnes*

Mrs. A Barnes

Clerk/Proper Officer

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All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

**Please note all meetings will be recorded for the purpose of assistance the minute taking only.**

185/24-25	<b>Apologies for absence</b> To record any apologies for absence sent in advance of the meeting.		
186/24-25	<b>Declarations of Interest</b> Councillors to declare any interests in respect of any item to be discussed at this meeting: a) Disclosable Pecuniary Interest b) Non-Pecuniary Interest c) Sensitive Pecuniary Interest		
187/24-25	<b>Public participation</b> An opportunity for members of the public to speak to the council.		
188/24-25	<b>Confirmation of Minutes</b> Approve and sign the Minutes of the Council Meeting held on Monday 2 December 2024.		
189/24-25	<b>County &amp; District Councillors Reports</b> No reports received.		
190/24-25	<b>Action Log</b> To review and update the log of actions from previous meetings.		
191/24-25	<b>Defibrillators</b> To discuss and agree any actions with regard to defibrillator units.		
192/24-25	<b>Village Hall</b> Update from Cllr Ablewhite.		
193/24-25	<b>Community Lounge</b> Update from Cllr Lowry.		
194/24-25	<b>War Memorial</b> Update from Cllr Chapman.		
195/24-25	<b>Highways matters</b> To discuss and agree any Highways related matters including: a) LHI Bid proposals following site meeting on 19 December 2024.		
196/24-25	<b>Cemetery and September Gardens</b> Discuss and agree any actions required for the Cemetery and September Gardens.		
197/24-25	<b>Clerk's report and requests</b> Please see Clerk's report for December 2024.		
198/24-25	<b>Income &amp; Expenditure</b> a) Members to consider and approve the following accounts for payment.		
	Electricity supplier	Electricity Invoice for November 2024 - DD paid 18/12/2024	£ 164.41
		<b>Sub-total pre-authorised by Council</b>	<b>£ 164.41</b>
	Cemetery contractor	December 2024 Cemetery Maintenance	£ 419.87

	Verges contractor Cambs ACRE Village Hall Salaries and Expenses Community Lounge	Verges maintenance October to December 2024 Membership Renewal 2025 Village hall hire March to August 2024 Salary and expenses December 2024 Community Lounge reimbursement December 2024 Community Lounge advance January 2025 <b>Subtotal to authorise for payment now</b>	£ 200.00 £ 72.00 £ 126.00 £ 761.63 £ 88.70 £ 100.00 <b>£ 1768.20</b>	
		<b>TOTAL EXPENDITURE AUTHORISED</b>	<b>£ 1932.61</b>	
	b) Clerk to report on the December 2024 bank balances and reconciliation statement.			
<b>199/24-25</b>	<b>Annual Budget Setting</b> To discuss and approve the initial decisions made by the working group on 17 December 2024 in relation to the Benwick Parish Council budget 2025/26 as follows: a) Approve the expenditure lines b) Accept the budget forecasts c) Approve the general reserves to be at 100% of necessary expenditure d) Approve a precept amount e) Approve the itemized and general reserve levels			
<b>200/24-25</b>	<b>Correspondence</b> a) Rural Services Network Bulletin (emails 07/12/24, 17/12/24) b) Fenland District Council (FDC) Press Release (emails 10/12/24, 17/12/24) c) FDC Agendas for Council and Cabinet Meeting (emails 07/12/24 x2) d) FDC Chairman Festive Wishes (email 03/12/24) e) National Association of Local Councils (NALC) Chief Executive's Bulletin (emails 07/12/24, 17/12/24, 23/12/24) f) CAPALC December Bulletin (email 23/12/24) g) CAPALC 80 <sup>th</sup> VE Anniversary (email 02/01/24) h) Cambridgeshire County Council (CCC) Cambridgeshire Matters (emails 03/12/24, 23/12/24) i) Police and Crime Plan for Cambridgeshire and Peterborough (email 17/12/24) j) SLCC News Bulletin (email 03/12/24, 07/12/24) k) SLCC Standards and Conduct Framework Consultation (23/12/24) l) NHS Integrated Care System Newsletter (email 03/12/24) m) Cambs ACRE Staying in Touch Newsletter (email 03/12/24)			
<b>201/24-25</b>	<b>Planning</b> There are no planning applications for the council to consider at this meeting.			
<b>202/24-25</b>	<b>Biodiversity and Habitat Initiatives</b> Discuss and agree any biodiversity actions / initiatives.			
<b>203/24-25</b>	<b>Agenda Items/Next Meeting</b> Agree the date of the next Parish Council meeting proposed to be Monday 3 February 2025. Items to be included on agenda should be with the Clerk by Monday 27 January 2025.			