



BENWICK PARISH COUNCIL

Tel: 07471344070 email: benwickparishcouncil.clerk@gmail.com

Clerk: Mrs. A Barnes

To the Members of the Council

01 July 2025

You are hereby summoned to attend a meeting of Benwick Parish Council for the purpose of transacting the following business.

On Monday 7 July

At the village hall (Church room), High Street, Benwick PE15 0XG (///office.satellite.rivals)

Members of the public and press are welcome to attend

Yours truly

Abbey Barnes

Mrs. A Barnes

Clerk/Proper Officer

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All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

Please note all meetings will be recorded for the purpose of assistance the minute taking only.

055/25-26	Apologies for absence To record any apologies for absence sent in advance of the meeting.	
056/25-26	Declarations of Interest Councillors to declare any interests in respect of any item to be discussed at this meeting: a) Disclosable Pecuniary Interest b) Non-Pecuniary Interest c) Sensitive Pecuniary Interest.	
057/25-26	Public participation An opportunity for members of the public to speak to the council.	
058/25-26	Confirmation of Minutes Approve and sign the Minutes of the Council Meeting held on Monday 2 June 2025.	
059/25-26	County & District Councillors Reports No reports received.	
060/25-26	Action Log To review and update the log of actions from previous meetings.	
061/25-26	Community Lounge a) To note that agreement between Benwick Parish Council and Cambs ACRE for the Community Lounge ended 31 March 2025. b) To approve remaining unspent Cambs ACRE funding intended for the Community Lounge (£1535.49) be transferred to the Village Hall Committee.	
062/25-26	Highways matters To discuss and agree any Highways related matters arising.	
063/25-26	Cemetery and September Gardens To discuss and agree any actions required for the Cemetery and September Gardens, including: a) Review, discuss amendments and approve the Cemetery Policy and Regulations.	
064/25-26	Mooring To agree expenditure on mooring planting of £94.76 and which budget line to put it to.	
065/25-26	Clerk's report and requests Please see Clerk's report for June 2025.	
066/25-26	Policy reviews To review, discuss amendments to and approve the following policies: a) Complaints Policy b) Disciplinary & Grievance Policy c) Expenses Policy d) Memorial Safety Policy	

067/25-26	Income & Expenditure			
	a) Members to consider and approve the following accounts for payment.			
	N Power – Streetlight electricity supply	Bills currently on hold due to P434 directive	£ 0.00	
		Sub-total pre-authorized by Council	£ 0.00	
	Wave Water Bill	Cemetery usage 12/12/2024 – 11/06/2025	£ 87.19	
	Salaries and Expenses	Clerk's salary and expenses June 2025	£ 666.28	
	ID Verde	Cemetery Maintenance May 2025	£ 273.00	
	Cllr Keppel Spoor	Reimbursement for mooring planting expenditure	£ 94.76	
	Benwick Village Hall	Cambs ACRE Community Lounge funds transfer	£ 1535.49	
		Subtotal to authorise for payment now	£ 2656.72	
		TOTAL EXPENDITURE AUTHORISED	£ 2656.72	
	b) Members to consider and approve the following accounts for payment in July (due to no meeting)			
	Salary and Expenses	Clerk's salary and expenses July 2025	£ 605.54	
	ID Verde	Cemetery maintenance June 2025	£ 273.00	
		Subtotal to authorise for payment on 04/08/2025	£ 878.54	
		TOTAL EXPENDITURE AUTHORISED	£ 878.54	
	c) Clerk to report on the June 2025 bank reconciliation.			
068/25-26	Correspondence			/
	a) Fenland District Council (FDC) Press Release (emails 23/06/25, 28/06/25)			
	b) National Association of Local Councils (NALC) Chief Executive's Bulletin (emails 23/06/25, 28/06/25)			
	c) NALC Star Council Awards (email 04/06/25)			
	d) CCC Cambridgeshire Matters (email 04/06/25, 28/06/25)			
	e) CCC Highways Maintenance Transparency Report (email 30/06/25)			
	f) Cambs ACRE Staying in Touch Newsletter (email 04/06/25 x2)			
	g) Cambridge and Counties Bank interest rate notification (email 04/06/25)			
	h) Cambs and Pboro Integrated Care Service Newsletter (email 04/06/25)			
	i) SLCC News Bulletin (email 04/06/25)			
	j) BPC Website QR code (email 09/06/25)			
	k) CCVS Bulletin (email 16/06/25)			
	l) CCC Local Government Reorganisation (email 23/06/25)			
	m) RECAP Food Waste Volunteers (email 23/06/25)			
	n) CAPALC June Newsletter (email 28/06/25)			
	o) News from your Member of Parliament (email 30/06/25)			
	p) Doddington Diary July (30/06/25)			
069/25-26	Planning			
	To discuss and agree any planning related comments in relation to:			
	a) F/YR25/0462/TE1 at Land North West of Sewerage Works Doddington Road Benwick Cambridgeshire			
	b) F/YR25/0477/F at 33 Doddington Road Benwick Cambridgeshire			
070/25-26	Biodiversity and Habitat Initiatives			
	Discuss and agree any biodiversity actions / initiatives.			
071/25-26	Agenda Items/Next Meeting			
	Agree the date of the next Parish Council meeting proposed to be Monday 1 September 2025. Items to be included on agenda should be with the Clerk by Friday 22 August 2025.			