



# BENWICK PARISH COUNCIL

Tel: 07471344070 email: benwickparishcouncil.clerk@gmail.com

Clerk: Mrs. A Barnes

To the Members of the Council

08 April 2026

You are hereby summoned to attend a meeting of Benwick Parish Council for the purpose of transacting the following business.

**On Monday 13 April at 19:30**

**At the village hall (Church room), High Street, Benwick PE15 0XG (///office.satellite.rivals)**

**Members of the public and press are welcome to attend**

Yours truly

*Abbey Barnes*

Mrs. A Barnes

Clerk/Proper Officer

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All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

**Please note all meetings will be recorded for the purpose of assistance the minute taking only.**

198/25-26	<b>Apologies for absence</b> To record any apologies for absence sent in advance of the meeting.	
199/25-26	<b>Declarations of Interest</b> Councillors to declare any interests in respect of any item to be discussed at this meeting: a) Disclosable Pecuniary Interest b) Non-Pecuniary Interest c) Sensitive Pecuniary Interest.	
200/25-26	<b>Public participation</b> An opportunity for members of the public to speak to the council.	
201/25-26	<b>Confirmation of Minutes</b> Approve and sign the Minutes of the Council Meeting held on Monday 2 March 2026.	
202/25-26	<b>County &amp; District Councillors Reports</b> No reports received.	
203/25-26	<b>Action Log</b> To review and update the log of actions from previous meetings.	
204/25-26	<b>Dog Fouling Posters</b> a) Further explore the idea of asking residents and/or Benwick Primary children to design artwork to be displayed around the village in relation to dog fouling b) Agree any actions required.	
205/25-26	<b>Highways matters</b> Discuss and agree any Highways related matters arising.	
206/25-26	<b>Cemetery and September Gardens</b> Discuss and agree any actions required for the Cemetery and September Gardens.	
207/25-26	<b>Perspective councillor training</b> Discuss and agree if the council wants to promote perspective councillor training in advance of the 2027 parish council elections in Fenland.	
208/25-26	<b>CAPALC Local Government Reorganisation (LGR) impact assessment</b> a) Note receipt of the Benwick specific LGR impact assessment from CAPALC b) Agree any actions the council wish to take as a result of this assessment.	
209/25-26	<b>Citizens Advice Correspondence</b> a) Note receipt of the recent letter from Citizens Advice b) Agree any actions the council wish to take.	
210/25-26	<b>Risk Register Review</b> Review, amend (if required) and approve the risk register as at 1 April 2026.	
211/25-26	<b>Asset Register Review</b> Review, amend (if required) and approve the fixed asset register as at 1 April 2026.	
212/25-26	<b>Clerk's report and requests</b> Please see report for March 2026.	

<b>213/25-26</b>	<b>Income &amp; Expenditure</b>			
	a) Members to consider and approve the following accounts for payment.			
	N Power	Electricity consumption 01/02/26 – 28/02/26 (direct debit payment)	£ 155.99	
		<b>Sub-total pre-authorised by Council</b>	<b>£ 155.99</b>	
	CAPALC	Affiliation fee and data protection officer scheme	£ 497.45	
	Salaries and Expenses	Clerk's salary and expenses March 2026	£ 698.00	
	ID Verde	Cemetery maintenance March 2026	£ 273.00	
		<b>Subtotal to authorise for payment now</b>	<b>£ 1468.45</b>	
		<b>TOTAL EXPENDITURE AUTHORISED</b>	<b>£ 1624.44</b>	
	b) Clerk to report on the March 2026 bank reconciliation.			
<b>214/25-26</b>	<b>Q4 Budget review</b>			
	a) Review council income and expenditure from 01/01/2026 – 31/03/2026.			
	b) Agree any actions required			
<b>215/25-26</b>	<b>Correspondence</b>			
	a) Fenland District Council (FDC) Press Release (email 09/03/26 x2 16/03/26, 30/03/26)			
	b) FDC Cabinet Agenda (email 16/03/26)			
	c) FDC Textile Recycling Banks (email 09/03/26)			
	d) National Association of Local Councils (NALC) Chief Executive's Bulletin (emails 09/03/26 x2, 16/03/26, 23/03/26, 30/03/26, 07/04/26)			
	e) Combined Authority Members Newsletter (09/03/26)			
	f) Doddington Diary (email 09/03/26, 07/04/26)			
	g) Cambs ACRE Staying in Touch (email 30/03/26)			
	h) Cambridgeshire County Council (CCC) Cambridgeshire Matters (email 30/03/26)			
	i) CCC Holiday Activities and Food Programme (09/03/26)			
	j) CCC Highways TTRO 26-20101 Ramsey Road, Benwick (email 09/03/26)			
	k) CAPALC Newsletter (email 16/03/26)			
	l) CAPALC Local Assistance Schemes (email 07/04/26)			
	m) SLCC News Bulletin (email 09/03/26)			
	n) Alzheimer's Society – Cambridgeshire Dementia Support (email 23/03/26)			
	o) Legra Internal Audit 2025/26 requirements (email 25/03/26)			
<b>216/25-26</b>	<b>Planning</b>			
	There are no planning applications for the council to review at this meeting.			
<b>217/25-26</b>	<b>Biodiversity and Habitat Initiatives</b>			
	Discuss and agree any biodiversity actions / initiatives.			
<b>218/25-26</b>	<b>Agenda Items/Next Meeting</b>			
	Agree the date of the next Parish Council meeting proposed to be Monday 11 May 2026. Items to be included on agenda should be with the Clerk by Friday 1 May 2026.			