BENWICK PARISH COUNCIL

Tel: 07760323456 email: benwickparishcouncil.clerk@gmail.com
Clerk: Mrs. A Blackhurst

To the Members of the Council **28th October 2026**

You are hereby summoned to attend a meeting of Benwick Parish Council for the purpose of transacting the following business.

On Monday 2nd November 2026 at 19.30
At the village hall (Church room), High Street, Benwick PE15 0XG (///office.satellite.rivals)
Members of the public and press are welcome to attend

Yours truly
Amy Blackhurst
Mrs. A Blackhurst
Clerk/Proper Officer

……...

All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

Please note all meetings will be recorded for the purpose of assistance the minute taking only.

096/26-27	**Apologies for absence** To record any apologies for absence sent in advance of the meeting.			
097/26-27	**Declarations of Interest** Councillors to declare any interests in respect of any item to be discussed at this meeting: a) Disclosable Pecuniary Interest b) Non-Pecuniary Interest c) Sensitive Pecuniary Interest.			
098/26-27	**Public participation** An opportunity for members of the public to speak to the council.			
099/26-27	**Confirmation of Minutes** Approve and sign the Minutes of the Council Meeting held on Monday 5th October 2026			
100/26-27	**County & District Councillors Reports** No reports received.			
101/26-27	**Action Log** To review and update the log of actions from previous meetings. a) Allotment gate b) Gritting action			
102/26-27	**Burnthouse Small Grants Programme** To receive an update and agree any actions required			
103/26-27	**Highways matters** Discuss and agree any Highways related matters arising.			
104/26-27	**Cemetery, September Gardens and The Pound** Discuss and agree any actions required for the Cemetery, September Gardens or The Pound, including: a) Memorial safety testing b) Memorial safety policy			
105/26-27	**Income & Expenditure** a) Members to consider and approve the following accounts for payment.			
	N Power	Electricity consumption 01/09/26 – 30/09/26 (direct debit payment)	£ 142.28	
	ICO	Annual data protection fee	£ 52.00	
		Sub-total pre-authorised by Council	**£ 194.28**	
	Royal British legion	Poppy wreath	£ 24.49	
		Clerk's salary and expenses October 2026	£ 523.92	
	Salaries and Expenses	RFO Salary and Expenses October 2026	£ 250.24	

	Salaries and Expenses ID Verde Parish online	Cemetery maintenance October 2026 Website domain and hosting 26/27 **Subtotal to authorise for payment** **TOTAL EXPENDITURE AUTHORISED**	£ 273.00 £ 480.00 **£ 1551.65** **£ 1745.93**	
	b) Clerk to report on council income for October 2026. c) Clerk to report on the October 2026 bank reconciliation.			
106/26-27	**2027/2028 Annual budget** To discuss and agree the budget setting process			
107/26-27	**Correspondence** To discuss any important items of correspondence.			
108/26-27	**Planning** Discuss and Agree response to: Our ref: F/YR26/0734/F Erect 1x self-build/custom build dwelling involving demolition of existing dwelling at 5 Whittlesey Road Benwick March Cambridgeshire PE15 0XJ. Our ref: F/YR26/0765/F Erect 2x dwellings, involving formation of a new access and dropped kerb at Land East Of 2 Skeifs Row Benwick Cambridgeshire			
109/26-27	**Biodiversity and Habitat Initiatives** Discuss and agree any biodiversity actions / initiatives.			
110/26-27	**Agenda Items/Next Meeting** Agree the date of the next Parish Council meeting proposed to be Monday 7th December 2026. Items to be included on agenda should be with the Clerk by Friday 27th November 2026.			